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AFFIDAVIT TO THE PUBLIC
7H Ranch Property Owners Association
Complaints to the Board

The following process and procedure has been adopted on August 22, 2013, by the Board of Directors ("Board") of the Seven Hills Ranch Property Owners Association ("POA") for official complaints by property owners ("Members") to the Board concerning violations of the Seven Hills Ranch Declaration of Covenants, Conditions and Restrictions ("Declaration", "DCCRs", "CCRs"), also known as the deed restrictions. Reference: Texas Property Code, Chap. 209, Section 209.006, Section 209.007.

A. Submission of Complaint:

1. Any association member submitting an official complaint to the Board must send the complaint, in writing, to 7HR POA, Attention: Restriction Control Committee, 24826 Creek Loop, San Antonio, Texas 78266. This may be done through the USPS or by email to RCC@7hillsranch.com.
2. The request must state the name and address of the individual registering a complaint and provide full details of the nature of the complaint, as well as a citation of the specific portion of the deed restrictions or DCCR believed to have been violated and any other relevant information which the complainant wishes to be considered, as applicable.
3. The request must include any and all actions taken by the complainant to resolve the matter, such as contacting the neighbor or member to work out a solution.
4. The Secretary will deliver the complaint to the Vice President Restriction Control for restriction control committee ("RCC") review.

B. Review and Resolution of Complaint:

1. The RCC and/or VP Restriction Control shall review the complaint and if deemed appropriate, the VP Restriction Control shall initiate enforcement actions to resolve the matter in a timely manner. If the VP Restriction Control deems it necessary, the complaint may require further investigation or evidence before a complaint can be reviewed, a decision can be made or an action initiated. The VP Restriction Control will report the complaint to the board of directors at the next regularly scheduled POA meeting or sooner, at the discretion of the VP Restriction Control.

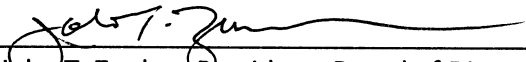
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2. In some instances, an immediate resolution may not be available to satisfy a complainant. In any event, the complainant will receive a written response within ten (10) days stating the RCC's determination of the complaint and any resulting actions taken by the RCC.

C. Appeals:

1. If the RCC determination and/or actions do not satisfactorily address the complaint, then the complainant may file an appeal to the board in accordance with the process and procedure published on the 7HR website and on file at the Comal County Courthouse, "Appeals to the Board".

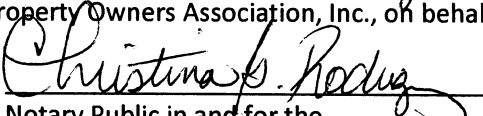
The undersigned hereby certifies that he is the qualified and acting executive officer of Seven Hills Ranch Property Owners Association, a non-profit corporation chartered under the laws of the State of Texas, and this is a true and correct copy of the current association document relating to the Complaint Procedure adopted by the Board of Directors of the Association at a meeting of the same held 08/22/2013, and has not been modified rescinded or revoked. IN WITNESS WHEREOF, the undersigned has executed this certificate on the 23rd day of August, 2013.



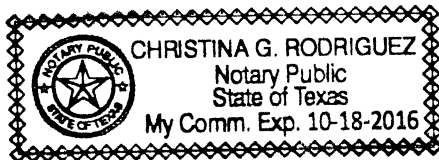
John T. Zunker, President, Board of Directors
7HR Property Owners Association, Inc.

STATE OF TEXAS §
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COUNTY OF COMAL §

This instrument was acknowledged before me on the 23 day of August 2013, by John T. Zunker, duly authorized agent for 7HR Property Owners Association, Inc., on behalf of said association.



Notary Public in and for the
State of Texas



Filed and Recorded
Official Public Records
Joy Streater, County Clerk
Comal County, Texas
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